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**CIPD NI Awards – Booking Form 2019**

**Please select the ticket type and quantity you require:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Corporate Table (10 places) £750 + VAT  |  |  | Half Table (5 places) £400 + VAT |

 **Booking Details**

|  |  |
| --- | --- |
| **Contact Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Organisation Address** |  |
| **Work Tel** |  |
| **Mobile** |  |
| **Email** |  |

 **Payment Details**Upon receipt of your booking form we will issue with an invoice for payment.

|  |  |
| --- | --- |
| **For the attention of:** |  |
| **Invoice Address:** |  |

**\*Please note payments are due within 7 days of invoice date or before the event date, whichever is sooner.**

**Corporate Table - Names**

|  |  |
| --- | --- |
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Dietary Requirements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return this form by email to niawards@cipd.co.uk no later than Friday 3 May 2019 to guarantee inclusion of individual names the table plan.**

For further information: Please contact Suzanne Best on s.best@cipd.co.uk

**Please note: Cancellations received 15-28 days before the start of the event are subject to a cancellation fee of 50 per cent of the ticket cost. Cancellations received 0-14 days before the start of the event, are subject to a cancellation fee of 100 per cent of the ticket cost.**