**Entry form**

Outstanding HR student award

Studying is not just about acquiring relevant knowledge – successful students apply what they have learnt to bring about real business benefits. We’re looking for an exceptional individual who is currently studying or has recently completed a recognised CIPD qualification at Postgraduate, Intermediate or Foundation-level. Successful applications will demonstrate how their studies have enabled them to initiate and implement business improvements, either within their own organisation or the organisation they work for.

Only students that are currently studying or successfully completed (since January 2018) a recognised CIPD qualification at Postgraduate, Intermediate or Foundation-level can apply.

**Before completing this form, read the** [rules of entry](http://www.cipdniawards.co.uk/how-to-enter/) **and** [top tips here](http://www.cipdniawards.co.uk/how-to-enter/)**.**

**How to enter**

* Type your answers on this form, addressing each of the key areas listed below.
* We understand that some information provided may be confidential and commercially sensitive, but note that some entry details may be published throughout the Awards process.
* You may upload additional supporting materials in a PowerPoint presentation along with your entry – up to 50 MB.
* The total of all your answers (Q1 – Q5) must not exceed the word count of **1200 words**.

**Your details**

|  |  |
| --- | --- |
| Name: |  |
| CIPD membership number: |  |
| Centre name: |  |
| Qualification: |  |
| Qualification start date: |  |
| Qualification completion date (if applicable) **DD/MM/YY** |  |

**Your organisation**

Organisation name:

Organisation sector (delete as appropriate): Private / Public / Third

Organisation website:

Describe your organisation in 100 words (this is not included in the word count):

**Your entry**

1. **Give an overview of the project you worked on including the objectives and timescales.**
2. **Describe how the knowledge and skills gained on your recognised CIPD qualification supported the successful implementation of your project.**
3. **Outline any barriers that were experienced and indicate how they were overcome.**
4. **Outline the impact made to your business since its introduction.** *(Hint: this section is crucial to your entry)*

* How did you measure this impact?

1. **Employer endorsement - to be completed by a senior representative or head of department from your organisation. Please provide a short statement supporting the applicant’s entry.**

**Endorser’s name:**

**Job title:**

**Once you have completed your form, make sure to save and upload it to the online entry system by** [clicking here](https://www.cipdniawards.co.uk/submit-your-entry/)**.**